

Ideal Green Market

Board of Directors monthly meeting minutes

Monday, August 3, 2020 pm, REVISED

Called to order 5:35pm

Board Members Present: Sandi Baker (2021), Jon Grothe (2022), Karyn Penn (2023), Taren Saccoman (2023) (2022), MJ Schneider (2023), Denise Simpson (2021), Dan Yavner (2021).

Guest: Megan Loukota, Kathy Lundmark

MOTION: accept prior minutes, Taren 1st, Karen 2nd, **MOTION PASSED**

Open Meeting for guests:

Kathy Lundmark-Farmer's Market Coordinator: The market is going well. This week is national Farmer's Market week—this Saturday, we have invited all vendors from the Earth Day cancelled event to participate and for no cost (usually \$10 at each Saturday). We do have 6 regular vendors who pay for the year (\$125), and that includes a few free Saturday's. Since this Saturday may have extra vendors showing up, Kathy is asking for additional help, and for volunteers to park across street near/in field. 4 board members will help Kathy (MJ, Sandi, Karyn, & Denise).

Garden update: Invite Barb Mann to next meeting for an update—will we be selling items from garden at Farmer's Market? We do Not want to compete with our farmers, so if we have the same items we may just want to sell garden items inside store.

Treasurer Report: Income statement provided (attached). Tax returns completed and paid for.

MOTION to accept treasurers report: MJ 1st, Sandi, 2nd, **MOTION PASSED**

1. OLD BUSINESS

-SNAP/EBT: Joan still working on this, ask her to next meeting with an update

-COVID Plan review: A sign saying masks are mandated by Governor is posted. Cashiers are wearing face shields. Denise to review COVID plan in place at Chamber (Lake Country Cares). There is no mask shaming going on at store, if a customer comes in without a mask, the cashiers assume they have a medical reason not to wear them.

-By-law review: In viewing other coop By-Laws, we've noticed that NONE are voting by proxy. We also notice that other coops DO vote on their members. Thanks Karyn for input! Dan Y looking into this more.

-Member loan update: One loan has been paid back, the others do not want the money back, they consider it a donation. Dan looking into how we address these loans/donations with the accounting firm so we can take them off the balance sheet as a liability and somehow NOT show it as income, but as a donation.

-Savings for winter: it has been suggested we put away \$1000 a month for the next 3 months so we have some money for savings. Or, can we pay off our line of credit faster so we can potentially use it in the winter when sales are low? There was discussion, but no motions at this time. Currently, we have 2 lines of credit, one we use and the other is the PPP loan (\$4600), which does not need to be paid off. Dan will work with loan officer at bank to see what the next step is to have the PPP loan forgiven (if money was used for Payroll, then it can be forgiven).

2. STORE MANAGER REPORT

August scheduling of cashiers is done, September is up in the air due to school opening/closing/online, and this changes every 10 days, so Megan is going with the flow. The community garden is selling radishes in the store and we donated lettuce to the local food shelf!

3. NEW BUSINESS

-New Membership applications: We have 5 new members

MOTION: Accept new members. Sandi 1st, MJ 2nd, **MOTION PASSED**

-Co-op brochure: Karyn is making some changes, including adding a community garden section, "what is a coop" info and LOGO, Farmer's Market info, adding some of our local farmer info, removing the volunteer sign-up section, etc. She will get to Megan for first approval, then have Mary Plien make a sample for the board to review.

-Good Food Access Workshop: Jon to attend the next meeting 8/26 from 5:30-7:30pm on Food Justice/Racial Justice.

4. Committee Reports:

b. Human Resources

c. volunteers: We need a volunteer squad to deep clean the store—after Labor Day!

d. Marketing/Promotion Advertising: Fall Fundraiser for 2020? The idea of a compost sale was presented, Megan will see if she has enough to bag and sell. Also, the fall fundraiser harvest dinner is still being considered, potentially offering the meal, but to go. We do not think we can do the silent auction, for 2 reasons, hard to social distance, and we are not sure if we can get donations, as all have been hit hard with the pandemic. A committee has been formed to discuss the Fall Fundraiser-Taryn is the chair.

e. facilities: the ramp on side of building is slippery, we need to add something rough to the surface, or change the direction and slope. Jon G to look into this a bit more, making sure we do not put the ramp in front of the newly installed water spigot and taking into consideration the snow coming off of the roof.

Next Meeting will be on Monday, September 7, at 5:30 (yes, on Labor Day). The location to be announced, may be indoors at the Town Hall, or at Taren's Greenhouse.

Meeting adjourned 7:50 pm

Respectfully submitted, dkas