



## Board of Directors monthly meeting minutes

**Date: 06-07-2021**

Called to order 5:10 pm

Present: Denise, Sandi, Dan, Jon, Taren, Karyn, MJ.

Guest: Megan

Secretary's Report: 3 adjustments needed to be made to minutes, spelling errors

**MOTION** to accept prior minutes with adjustments: Sandi 1<sup>st</sup>, MJ 2<sup>nd</sup> **MOTION PASSED**

Treasurer Report:

**MOTION** to accept treasurer's report: Karyn 1<sup>st</sup>, Sandi 2<sup>nd</sup> **MOTION PASSED**

Store Managers Report: Kathy's last day is Aug 6. Megan working on co-manager/assistant manager (may change the name of potential position in future) job duties. Office in back room working great, THANKS to Jake for installing new floors, scraping the walls, re-mudding, painting and making it SAFE for anyone to walk on. Megan working on front room, but it takes time. Tours will be offered after annual meeting. 9 new members in May. Coop brochures in old office, 2 cases—need to get to chamber for displaying. Working on committee to work on website-Mary P administrator, Dixie may review BLOG. Megan is getting free fill items as much as she can. Will look into any free fill item for annual meeting. Suggests a fundraiser—pig roast/Patchwork Farms? FM Vendors want us to sell lunch or something to get more people to attend, maybe have live music again? Megan looking into a time clock system for keeping track of employee hours, but feels the cost is prohibitive for only 3 employees. Megan concerned for new board member-treasurer position, she gives Dan a lot of stuff and he gets it to where it needs to go.

Committee reports:

Human Resources: Taren will call and speak to a few possible assistant manager/cashier people and see how many hours they are looking for and what they are expecting for pay to get a feel for what they may want. Currently, Kathy works 12-15 hours a week.

Volunteers: MJ will have a sign-up to annual meeting in hopes of getting people signed up to help.

Marketing/Promotion: Megan wants us to share any facebook post to keep IGM at the top of the newsfeed

Facilities/Building: conversion of office to dry storage under way

Garden: items planted, drip irrigation system installed, donated by Geoff D, gate installed, donated by Robbie and Taren—THANKNS TO ALL! More information will be provided at the annual meeting

Farmers Market: we are almost full with vendors. The kids program is going well; we are giving away water each week (instead of only 1/mo). More information will be provided at the annual meeting

## **OLD BUSINESS**

Annual Meeting: Agenda was discussed, summary financial report will be included, and refreshments from coop will be served. 5:00 arrives/social, 5:30 treats, 6:00 meeting starts (Board members to arrive earlier to set-up).

Member Survey: what do we want to follow up on? The electrical outlet for car does not come with plug/adaptor; we need to let people know they need to bring their own. Members want to be involved, so how do we get them back in coop? Tuesday coffee days?

Logo: Karyn working with Plien's and Megan at changing/updating the logo as a watermark, so it is easier to recognize.

Product Committee: do we need one? Not at this time, Megan is getting free fill items so we can try new things and we are spending more money so we are "eligible" for these free products

## **NEW BUSINESS**

Approval of new members passed

Bike Rack: Robbie may make one, but not until the side "garden" area can be cleaned out-on hold for now.

Senior Expo: Jon wants the coop to have a table w/IGM flyers, member applications, MN Farmers Market Directory and info on any events we are doing—Saturday September 25 (last Farmer's Market day)

**MOTION:** The coop to pay \$150 for a table at the Senior Expo. MJ 1s, Taren 2<sup>nd</sup> **MOTION PASSED**

**NEXT BOARD MEETING: Monday July 5, 5:00 pm**

ADJOURN 8:00pm